



POST : GRADUATE PLACEMENT
DURATION: 12 MONTHS FROM 01 APRIL 2022 TO 31 MARCH 2023
STIPEND: PAYABLE ACCORDING TO AGRI-SETA RATES
CENTER: ARCADIA, PRETORIA – GAUTENG
REF No: Please quote Ref Number in line with the Graduate Placement you are interested in and please include on the subject line of your application for easy reference.

REQUIRMENTS

Applications are invited by the NAMC from unemployed South African Citizens aged between 18 and 35 years who have completed a minimum of N6/National diploma or B degree in the relevant fields as indicated here below. The graduates will receive monthly stipend.

A three (3) years qualification in the following:

REF. NO: GP INT001 2022

(X4) Graduate Agricultural Economics Core Divisions
National Diploma / Degree in Agricultural Economics / Agribusiness Management

REF. NO: GP INT002 2022

(X1) Business/Office/Public Administration Office of the CEO
Diploma/Degree in Business Administration /Public or Administration/ Office Administration

REF. NO: GP INT003 2022

(X1) Graphic Design Qualification/Journalism Communications Unit
Diploma/Degree in Marketing Communication Science/Journalism/Public Relations
Certificate/Diploma/Degree in Graphic Design.

REF. NO: GP INT004 2022

(X1) Supply Chain Management: Supply Chain Management Unit
Diploma/Degree in Supply Chain Management

REF. NO: GP INT005 2022

(X1) Human Resources : Human Capital Division

Diploma/Degree in Human Resources Management or Administration

REF. NO: GP INT006 2022

(X1) Risk & Compliance: Risk and Compliance Unit

National Diploma/Degree in Risk and Compliance

REF. NO: GP INT007 2022

(X1) Financial Accounting: Finance and Admin Division

BCom Accounting Degree

REF. NO: GP INT008 2022

(X1) Information Technology, Finance and Admin Division and

Certificate in N+ and A+, MS Office, Prince 2 or PMP Certification/Project Management Qualification.

REF. NO: GP INT009 2022

(X1) Company Secretary and Legal Services

Diploma in Legal Studies, and Degree in Law (LLB)

SKILLS:

- Industry Acumen or Awareness
- Administrative including co-ordination and planning skills
- Excellent interpersonal and Analytical skills
- Good verbal and written communication skills
- Computer skills and Problem-solving skills
- Problem solving skills, Computer skills, Project Management skills,
- Coordination skills, Interpersonal and communication skills
- Teamwork
- Negotiation and Persuasion
- Willingness to Work Under Pressure
- Confidence in the field of study

BEHAVIOURAL ATTRIBUTES

- Ability to work independently as well as within a team,
- Ability to work well under pressure and after normal working hours
- Attention to details, Deadline driven
- Willingness to learn, Customer Focused,
- Details focused, Professionalism,

KEY DUTIES, EXPECTATIONS AND RESPONSIBILITIES

- Duties and responsibilities will be specified according to the division within the NAMC:

APPLICATION PROCESS:

All applications must be accompanied by a detailed CV and certified copies of qualifications (including Matric certificate), academic records and Identity Document sent to: hrrecruitment@namc.co.za, **closing date: 04 February 2022**. If you have not been contacted within three months of the closing date, please note that your application was unsuccessful.

Compulsory: All applicants are required to indicate the Ref Number provided on the subject line of the e-mail. Applications sent without all the required documentation and the reference number will be disqualified.