

INTERNAL ADVERT

Job Title:	Economist: Research Coordinator: Secondment Position
Type of Position	Secondment under AAMP
Reporting to	Project Manager: AAMP
Based:	Pretoria
Reference No:	HRREC016/23

Qualification and Experience:

A Master's Degree in Agricultural Economics or equivalent is a minimum requirement. 2-3 years minimum experience in the Project Management environment.

Knowledge and Skills

Knowledge of relevant legislation, regulations and prescripts. Knowledge of word processing and spreadsheet software, including Word and Excel, and PowerPoint. Quality Management Systems Contract Management. Project management methodologies. Project Management Support skills. Financial Management skills. Time Management skills. Communication & writing skills.

Key Duties and Responsibility

1. Research and Value Chain Analysis

Support the Research and Value Chain Coordinator in building and applying relevant tools and techniques in undertaking research aimed at supporting social partners implement the AAMP. Translate AAMP commitments into actionable functions by social partners of the AAMP. Support AAMP Project Manager in engaging stakeholders. Contribute to refining and implementing the project's M&E and impact assessment systems to effectively assess on a regular basis the quality, timeliness and effectiveness of project strategies and activities in relation to research. Provide input into value chain development

2. Project Governance & Reporting

Identify and escalate project management challenges as required. Establish and communicate the use of appropriate methodologies, tools and techniques to ensure that the AAMP complies with laws and regulations. Build relationships with management and stakeholders. Attend meetings, workshops and

conferences in relation to the AAMP. Provide progress reports to the project manager and relevant stakeholders.

To apply for the position, please forward the relevant Job Application Form which is available in our website to hrrecruitment@namc.co.za closing date: **31 October 2023**. If you have not been contacted within three months of the closing date, please note that your application was unsuccessful.

Short-listed candidates will be subjected to reference checks and qualification verification. If you have not been contacted within 3 months of the closing date, please note that your application was unsuccessful.

By applying for this position, you hereby acknowledge that you have read and accepted the following disclaimer as per the **Protection of Personal Information Act, Act 4 of 2013 (POPIA)**: I hereby consent for NAMC to process my personal information as part of the recruitment process, given that the NAMC shall take all reasonable measures to protect the personal information of applicants and for the purpose of this disclaimer "personal information" shall be defined as outlined in the POPIA.

Please visit www.namc.co.za, for further enquiries, send email to hr@namc.co.za. The NAMC reserves the right to withdraw, amend or not fill the position.