

POST : INTERNSHIP
DURATION: 12 MONTHS FROM 01 APRIL 2024 TO 31 MARCH 2025
STIPEND: PAYABLE ACCORDING TO AGRi-SETA RATES
CENTER: ARCADIA, PRETORIA – GAUTENG
REF No: Please quote Ref Number in line with the Graduate Placement you are interested in and please include on the subject line of your application for easy reference.

REQUIRMENTS

Applications are invited by the NAMC from unemployed South African Citizens aged between 18 and 35 years who have completed N6 Mixed Farming. No related experience needed. The Interns will receive monthly stipend according to Agri-SETA rates.

REF. NO: INT009/2024

(X5) Internship

N6 Qualification in Mixed Farming / Farming Management

SKILLS:

Basic agricultural skills with a wide entry range of abilities and knowledge necessary for successful farming, gardening, and agricultural practices. These skills will be fundamental for individuals involved in various aspects of agriculture,

- including crop production,
- livestock management,
- horticulture, and
- sustainable farming practices.
- Administrative Skills c
- Co-ordination and planning skills
- Excellent interpersonal skills
- Good verbal and written communication skills
- Computer skills and Problem-solving skills
- Good listening skills

BEHAVIOURAL ATTRIBUTES

- Ability to work independently as well as within a team,
- Ability to work well under pressure and after normal working hours.
- Ability and willingness to work in an Agricultural related area.
- Attention to details.
- Deadline driven.
- Willingness to learn.

KEY DUTIES, EXPECTATIONS AND RESPONSIBILITIES

- Assist with specific tasks or projects related to agriculture operations.
- Conduct research, data collection, analysis, and report writing.
- Participate in fieldwork, such as crop exploration, and animal care.
- Collaborate with team members on special projects, and related initiatives.
- Provide support to other duties or tasks as assigned.
- Perform general administrative support to specific projects/programmes.
- Maintain and update administrative systems.
- Coordinate logistical arrangements.
- Manage the workflow in the Office.

APPLICATION PROCESS:

All applications must be accompanied by a detailed CV and certified copies of qualifications (including Matric certificate), academic records and Identity Document sent to: hrrecruitment@namc.co.za, **closing date: 23 February 2024**. If you have not been contacted within three months of the closing date, please note that your application was unsuccessful. Short-listed candidates will be subjected to reference checks and qualification verification.

By applying for this position, you hereby acknowledge that you have read and accepted the following disclaimer as per the **Protection of Personal Information Act, Act 4 of 2013 (POPIA)**: I hereby consent for NAMC to process my personal information as part of the recruitment process, given that the NAMC shall take all reasonable measures to protect the personal information of applicants and for the purpose of this disclaimer “personal information” shall be defined as outlined in the POPIA.

Please visit www.namc.co.za or contact Katlego Shikwane at KShikwane@namc.co.za for further information. The NAMC reserves the right to withdraw, amend or not fill the position. **Compulsory: All applicants are required to indicate the Ref Number provided on the subject line of the e-mail. Applications sent without all the required documentation and the reference number will be disqualified.**